

**V. Rashmi, IAS.**  
Secretary to Government  
Health & Family Welfare Department  
(Medical Education)



Room No. 134, 1<sup>st</sup> Floor  
Vikasa Soudha, Bangalore - 560 001

Tel : Off : 2238 2182

2203 5006

Fax : 2228 0910

Mobile : 9886205240

email: secymre-hfw@karnataka.gov.in

ಅ.ಸ.ಪ. ಸಂಖ್ಯೆ: ಅಕುಕ 93 ವೈತಿಕಾ 2014

ದಿನಾಂಕ : 10.01.2014

ಮಾನ್ಯರೇ,

ಸತತವಾಗಿ ಕಳೆದ ಮೂರು ತಿಂಗಳಲ್ಲಿ ನಡೆದ ಎಲ್ಲಾ MPIC ಸಭೆಗಳಲ್ಲಿ ಏನು ಕಾಲೇಜು, ಆಸ್ಪತ್ರೆಗಳಿಗೆ ಭೇಟಿ ನೀಡಿದ ಸಂದರ್ಭದಲ್ಲಿ ನಮ್ಮ ಇಲಾಖೆಯ ವ್ಯಾಪ್ತಿಗೆ ಬರುವ ಎಲ್ಲಾ ಕಾಲೇಜು, ಕಾಲೇಜು ಮತ್ತು ಆಸ್ಪತ್ರೆಗಳನ್ನು ಸಮಗ್ರವಾಗಿ ಬಲಪಡಿಸಿ, ಉತ್ತಮ ಷರಾಡಲು ಗುಣಮಟ್ಟದ ಶಿಕ್ಷಣ ಮತ್ತು ರೋಗಿಗಳಿಗೆ ಚಿಕಿತ್ಸೆಯನ್ನು ನೀಡಲು ಅನುವು ಮಾಡಿಕೊಳ್ಳಲು ಕೆಲವು ಸೂಚನೆ ನೀಡಲಾಗಿದೆ.

ಆದರೆ, ಇದರಲ್ಲಿ ಕೆಲವು ಕಾಲೇಜು, ಆಸ್ಪತ್ರೆಗಳು ಮಾತ್ರ ಕೆಲ ಅಂಶಗಳ ಬಗ್ಗೆ ಕ್ರಮ ತೆಗೆದುಕೊಂಡಿದ್ದು ಉಳಿದಂತೆ ತೆಗೆದುಕೊಂಡ ಕ್ರಮ ತೃಪ್ತಿಕರವಾಗಿರಲಿಲ್ಲ. ಆದ್ದರಿಂದ ಮತ್ತೊಮ್ಮೆ ಕೆಳಗೆ ನಮೂದು ಮಾಡಿರುವ ಕಡ್ಡಾಯವಾಗಿ ಅಳವಡಿಸಬೇಕಾಗಿರುವ **Mandatory Disclosures** ಅನ್ನು ಅನುಷ್ಠಾನಗೊಳಿಸಲು ಕೋರಲಾಗಿದೆ. ಇದರ ಬಗ್ಗೆ ತಮ್ಮ ಅನುಪಾಲನಾ ವರದಿಯನ್ನು ದಿನಾಂಕ: 18-01-2014 ರಲ್ಲಿ MPIC ಸಭೆಯಲ್ಲಿ ಪರಿಶೀಲಿಸಲಾಗುವುದು.

#### iv) **Mandatory Disclosures in the Medical education Department Colleges and Hospitals:**

It is the endeavour of the medical education department to work in a fair and transparent manner and to be accountable to every rupee that is handled by the department. To curtail corruption, to remove the department from the stranglehold of the drugs and medical equipment lobby and mafia and to ensure that accessible health care and quality treatment and education is available to all the patients and students, all the 10 Government Grant in Aid Autonomous Medical Colleges and their 16 allied hospitals and the 9 Super Speciality Hospitals in the department have been given the following directions which will be implemented in the next ten days.

#### i) Directions given to all Government Medical Colleges, Government Dental, Nursing and Paramedical Colleges:

The following details shall be given to all students, displayed in the college notice boards and also published on the college website:



- a) Details of Time Table for all Under Graduate and Post Graduate Courses along with the name and designation of the Faculty.
- b) Current Academic Year Calendar of events for Academic and Non-Academic Activities.
- c) Syllabus schedule for the year department wise and status of completion of syllabus schedule monthwise and department wise.
- d) Schedule of tests held and consolidated results for each test.
- e) Schedule of University examinations and consolidated results for each examination year wise with a comparative assesment of the same for the last three years.
- ✓ f) Every Medical College is spending Rs 35 to Rs 50 lakhs per year on library books and Medical/Dental journals. To be accountable to every rupee spent and to see that the books/journals are actually purchased all Colleges have to mandatorily-
  - i) Display total stock existing books along with the name of the book, the name of the publisher, edition and the number of books available in the main library and the respective department libraries.
  - ii) Display total stock existing journals along with the name of the book, the name of the publisher, edition and the number of books available in the main library and the respective department libraries.
  - iii) Decide on purchases of new books to the library through consultative meetings with the students, Faculty along with justification. All such meeting proceedings should be put up on the college website. Details of all Medical/dental Journals subscribed along with the months on which they will be received to also be published.
- ✓ g) Expenditure item wise incurred on maintenance and consummables to the laboratory along withn existing stock details to disclosed every month and scanned copy of the payment order.
- ✓ h) Expenditure item wise incurred on housekeeping and security services for the college every month and scanned copy of payment order.
- ✓ i) Attendance details of all faculty and Group C and D staff to be provided as weekly information and updated on a weekly basis.
- ✓ j) Scanned copies of all the pass books of various accounts maintained by the College to be updated on a monthly basis.



- ✓ k) All other expenditure incurred item wise along with date and payment order to be updated monthwise.
- ✓ l) Details of all income flow to the college including government grants, funds received from other government entities, fees from students etc.
- ✓ m) Details of all assistance given to SC, ST, Minority students under various Government grants and schemes also be published.
- ✓ n) Details of monthly expenditure on hostel and hostel mess upkeep.

**ii) Directions given to all 10 Government Medical College Hospitals and all 9 Super Speciality Hospitals on Mandatory Disclosures to be updated on their website:**

- ✓ a) Details of daily Out Patient Schedule along with names of the doctors and assisting doctors and nurses to be put up week wise. Timings of OPD schedule department wise to also be painted on the hospital walls.
- ✓ b) Details of daily surgeries (major and minor) conducted department wise along with names of the doctors and assisting staff.
- ✓ c) Details of User Fee and other fees collected patient wise on a weekly basis.
- ✓ d) Weekly attendance of doctors and other staff.
- ✓ e) Details of laboratory and diagnostic procedures performed on a weekly basis department wise. Many patients are also been sent away on flimsy pretexts to other hospitals and diagnostic facilities even though the facility exists in the hospital. Hence details of all laboratory and diagnostic facilities available in the hospital along with costs of each to be painted on the hospital walls in the billing, OPD and laboratory and X-Ray / diagnostic facility area.
- ✓ f) Details of all doctors working in the hospital along with their working hours to be painted department wise on the hospital walls the reception and OPD lounge.
- ✓ g) Most Super Speciality hospitals are spending grants on library books and Medical/Dental journals. To be accountable to every rupee spent and to see that the books/journals are actually purchased all hospitals have to mandatorily-



- i) Display total stock existing books along with the name of the book, the name of the publisher, edition and the number of books available in the main library and the respective department libraries.
- ii) Display total stock existing journals along with the name of the book, the name of the publisher, edition and the number of books available in the main library and the respective department libraries.
- iii) Decide on purchases of new books to the library through consultative meetings with the students, Faculty along with justification. All such meeting proceedings should be put up on the college website. Details of all Medical/Dental Journals subscribed along with the months on which they will be received to also be published.
- g) Expenditure item wise incurred on maintenance and consummables to the laboratory along with existing stock details to be disclosed every month and scanned copy of the payment order.
- h) Expenditure item wise incurred on housekeeping and security services for the college every month and scanned copy of payment order.
- i) Attendance details of all faculty and Group C and D staff to be provided as weekly information and updated on a weekly basis.
- j) Scanned copies of all the pass books of various accounts maintained by the hospital to be updated on a monthly basis.
- k) All other expenditure incurred item wise along with date and payment order to be updated monthwise.
- l) Details of all income flow to the hospitals including Government grants, funds received from other government entities etc.
- m) Details of charge for each procedure to be painted on the walls of the hospital.
- n) Details of all faculty and doctors who have been deputed for higher education at Government cost and details of service bond given by them (scanned copy).
- o) Details of reimbursement claimed and received under Arogyasri/Yesheshwini and other Government Insurance schemes to be updated monthwise.
- p) Details of drug and other consummables stock on a weekly basis and indents received and issued to in-patients department wise and drugs issued through OPD Counter.

- q) Details of inpatients department wise to be updated weekly.
- r) Deaths occurring in the hospital and reasons thereof to be updated on a monthly basis.
- s) Details of all equipment in the hospital along with AMC details.
- t) All Walk-In Interviews should be Videographed.

Apart from these-

The Agenda and Proceedings of the following meetings to be scanned and uploaded on the website:

- ✓ i) Governing Council
- ✓ ii) Finance Committee
- ✓ iii) Building Committee
- ✓ iv) Purchase Committee
- ✓ v) Tender Committee
- ✓ vi) Quality Meeting
- ✓ vii) Ethical Committee
- ✓ viii) HODs Meeting
- ✓ ix) Pathological Autopsy Discussion Meetings
- ✓ x) Departmental Promotion Committee Meetings
- ✓ xi) College Council Meeting
- ✓ xii) Scientific Committee Meeting
- ✓ xiii) NABH Sub Committees-
  - a) Adverse Drug Reaction Committee
  - b) Pharmacy Committee
  - c) Quality Control Committee
  - d) Infection Control Committee
  - e) Medical Audit Committee
  - f) CPR Analysis Committee
- g) Facility Management and Safety Committee



**Mandatory documents to be available on the website:**

- ✓ i) Detailed documents of all tenders called.
- ✓ ii) Seniority List.
- ✓ iii) Cadre and Recruitment Rules
- ✓ iv) Memorandum of Association.
- ✓ v) Byelaws

ತಮ್ಮ ವಿಶ್ವಾಸಿ,  
Rohini

ಇವರಿಗೆ:

ವೈದ್ಯಕೀಯ ಇಲಾಖೆಗೆ ಬರುವ ಎಲ್ಲಾ ನಿರ್ದೇಶಕರು.